

Safety Committee Meeting Minutes  
Wednesday, January 17, 2018  
Administration Building - Old Board Room

Members in attendance: Rebecca Lynch, Suzy Compton, Nathan Frymark, Patrice Morrison, Glenn Serviente, Shawn Serviente, William Shenko, David Smith, Jennifer Stevens, Jason Turner, Stephanie Wamsley, David Worley, Sharay Boynton, and Candace Miller.  
Guest: Cindy Collins from Edward's Risk Management

The meeting was called to order by Nathan Frymark at 4:39 p.m. Introductions were made of members present.

Nathan read the introduction to the group.

The members reviewed the minutes from the October 5, 2017 meeting. David Worley made a motion to accept the minutes as presented.

The group reviewed the fall 2017 BISD claims report. It was noted that professional injuries had the highest percentage of all the department categories. David Worley asked if the color charts could match on each side for less confusion when reading them.

A comparison of Worker Comp claims from fall 2016 and fall 2017 were reviewed. There was a 13% reduction in claims in 2017.

The group looked at a comparison of Incurred cost of fall 2016 and fall 2017. The costs are considerably less for fall 2017.

Each campus and department must complete their campus safety training on Slips and Falls by January 31, 2018. Candace reminded everyone that they must document their training and send the backup to her.

William Shenko passed around copies of the Monthly Toilet Tabloids. He reminded the group that custodians could print them off at the campuses. Candace reminded everyone that departments can ask her for them as well.

The Auxiliary department is continuing their monthly safety meetings. Each month two traveling trophies are awarded at these meetings. William will take a photo of the trophy for our next meeting. Custodians should share with their campus if they won the award of trophy.

Cindy Collins from Edwards Risk Management gave a short presentation to the group. Edward's Risk is a small risk management company that is family owned in Marble Falls TX. Cindy commended the group on their dedication and great start on obtaining safety. Worker Comp Solutions are partially self-funded. There are 40 districts in the pool that pay fixed cost for claims. No insurance money pays claims but district money pays claims. Based on claims, the more you have the more you pay.

The loss prevention program provides three trainings per year for auxiliary departments. The Wellness Connection newsletter reaches out to the professional group. They also offer online training as well.

Cindy commended the group on their work on the accident prevention plan and putting that in effect. Forms for safety inspections are available to use. Edward's wants to help us with any loss prevention that we have. We can call Cindy.

Cindy passed out freebies as reminders of safety.

District Safety Initiatives and trip hazard repairs were discussed. William Shenko mentioned that the district is working with a company to help fix areas that the concrete is raised, which could be a potential hazard. He showed a slide of Hardeman Elementary. Yellow areas marked on the map were repaired. Green areas marked on the map were where curbs needed to be repaired. Red areas marked on the map were areas needing to have concrete replaced. Currently 10 campuses are being surveyed to have these repairs made. The district will continue to repair concrete issues as money allows.

Everyone was reminded about the Safety Hazard Reporting Program in the district. Candace Miller explained to everyone how to find the report on line, how to enter the information, and how to report an incident. Everyone was asked to Cc their principal or supervisor when they filled out a report so that the hazard could be dwelt with immediately. Candace also explained that the TIMS department has provided emails for all employees including part time employees so everyone can fill out a report.

The committee looked at the safety issues report for 2017. We need to bring awareness to staff before accidents occur.

A member asked about shoe issuance and who is liable if an employee does not wear them and has an accident. Cindy Collins from Edward's stated that we still have to pay the claim. Sharay Boynton did say that administration is looking at disciplinary action being taken on employees that don't follow the rules set.

The next meeting is March 28, 2018 at Haltom High School and the committee will do a safety inspection walk through the building.

Meeting adjourned at 5:40 p.m.

Respectfully submitted,

Patrice Morrison